



Friends Meeting Minutes -26/04/17

Attendees: Jemma Rudnicki, Mary Brophy, Janine Ampstead, Jen Shadrach, Jessica Wills, Maria Packham, Christina Flynn.

Apologies: Sarah Jones, Zoe Seed, Sarah Parker, Michelle Parfremment, Mike Pitt, Emma Courtman, Louise Garrett, Bonnie Grover, Lisa Hickling .

Item	Notes	Actions/Who
1. Quiz	This was a great success and made a record £860 profit. Thanks to all who supported this event.	
2. Happy Puzzle Co.	The Friends have agreed to pay for the Happy Puzzle Co. to come to the school.	Jemma to agree date with Ms Chaudhri.
3. Friends Noticeboard/Website	Photos of Class Reps and those holding Friends roles to be emailed to the Friends email address so that the notice board and website can be updated. The website may need reviewing.	Class Reps/Chairs/Secretary/Treasurer to email photos to Friends' email address. Jemma/Emma to check with Ms Chaudhri who is responsible for the Friends website.
4. Carnival	The Oxted carnival is on Saturday 1 July. The theme is "Horrible Histories" and Downs Way is entering as "Blitzed Brits". Emma is co-ordinating the preparations for this. The next "drop-in" workshop will be on Monday 8 May between 7pm and 8.30pm in the cabin. A donations box for materials will placed in reception soon.	Emma to co-ordinate preparations.
5. Wildlife Garden	This is looking a lot better now that the hedge has been cut. The possibility of getting someone in to give some guidance on how to manage the area (for example, The Woodland Trust) was discussed as well as the possibility of buying some additional seating.	Jemma/Emma to discuss with Ms Chaudhri the possibility of buying some seating. Christina to make enquiries of the Woodland Trust.
6. Downs Way/St Marys merger – Friends	At the recent St Marys Friends meeting the future merger and how this might impact the Friends groups was discussed; the position will hopefully become	Mary to let Jemma/Emma know when the next St Marys Friends meeting is taking place

Item	Notes	Actions/Who
arrangements	clearer as we learn more about the merger arrangements; it was agreed it would be a good idea to make contact with St Marys Friends so that we start to forge links.	so that initial contact can be made.
7. Friends Charity Status	Although the Friends of St Marys and Downs Way may possibly merge following the merger of the schools we still need to consider, at this stage, registering Downs Way Friends as a charity given the level of funds that we are raising.	Jemma to discuss with PTA UK.
8. Summer Event	The possibility of running a summer event, for example, a family picnic or disco combined with a bbq was discussed.	Jemma/Emma to discuss with Ms Chaudhri.
9. Treasurer's update	<ul style="list-style-type: none"> • The recent disco raised £860 • Seahorses' cake sale raised approx. £80 • We have received £77 from Easyfundraising 	
10. AOB	Second hand uniform – it would be good to get this out at the next cake sale.	

Date of next meeting – Wednesday 7 June, 8 pm at The Old Bell, Old Oxted.