



Friends Meeting Minutes –10/07/17

Attendees: Jemma Rudnicki, Emma Courtman, Mary Brophy, Jessica Wills, Maria Packham.

Apologies: Zoe Seed, Sarah Parker, Louise Garrett, Adele Forrest, Jen Shadrach .

Item	Notes	Actions/Who
1. Carnival	This was a great success and the children were brilliant. Thanks to all who helped with the preparations at the various workshops and on the day. Special thanks to Jemma and Emma who worked tirelessly over many weeks to get our entry ready and to ensure the event ran smoothly; grateful thanks too to the staff (especially Debbie Cope) and Emma’s dad, Colin (who built the wonderful plane) , for all their hard work. Mrs Lewis has indicated it would be great to have a farewell Downs Way carnival entry next year.	
2. Happy Puzzle Company	The Friends paid for the Happy Puzzle Company to come to the school; this seems to have been well received.	
3. Left Over Mulled Wine	This needs to be moved from the cupboard in the school hall to the Friends’ shed.	Mary to move the bottles this week.
4. Downs Way/St Marys merger – Friends arrangements	Initial contact has been made with the chairs of St Marys’ Friends with a view to discussing the future merger and how this might impact the Friends.	Jemma/Emma to provide update at next meeting.
5. Friends Charity Status	It is no longer considered necessary to pursue the question of registering Downs Way Friends as a charity given the current status of funds (see below) and the school merger (St Marys Friends is already a registered charity).	
6. Treasurer’s update	<ul style="list-style-type: none"> • £4,000 has been paid to the school for library books • £606 has been paid for the Happy Puzzle Company • £83.50 received from the Angelfish cake sale at the end of May - of which 	

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	<p>£41.75 to the Friends and £41.75 to the class</p> <ul style="list-style-type: none"> •£50.80 received from Easyfundraising in May •Bank balance is currently £835.51 	
7. End of Term	In past years on the final day of term parents/carers and their children have met in Master Park for a picnic. This year the suggestion is to perhaps meet at the Holland Sports Club event as there will be child friendly activities, bbq, bar etc.	
8. Friends AGM	It was suggested that the date for the Friends AGM (usually in September and held at the school) is arranged before the end of term so that this is in the diary for early on at the start of the new school year. Friends roles (including Class Reps) to be discussed at the AGM.	Jemma/Emma to liaise with Ms Chaudhri to fix a date.
9. AOB	<p>Starfish class has yet to hold its cake sale; it may be possible to fit this in before the end of term.</p> <p>The Friends have traditionally paid for the food for the Year 2 leavers' party and this was approved for the current year.</p>	Starfish Class Reps to confirm.

Date of next meeting (AGM) – 12 September 7.30pm (School Hall)