



Friends Meeting Minutes – 11/01/17

Attendees: Mrs Chaudhri, Debbie Cope, Jemma Rudnicki, Jessica Wills, Mary Brophy, Michelle Parfremment, Janine Ampstead, Jen Shadrach, Zoe Seed, Mike Pitt.

Apologies: Christina Flynn.

Item	Notes	Actions/Who
1. Christmas Fayre	<p>This was a great success and we raised over £2300. This was a similar amount to last year. We have Father Christmas and craft supplies left over that can be used at the next fayre which will help recoup costs. The Silent Auction is a big fundraiser (it raised over £900) and involves quite a bit of work sourcing the items and sorting the winning bids after the event ; it was thought that it might be better for this to be run separately from the Tree Raffle in future and it could be in a more prominent place (eg in the centre of the hall where the cakes usually are); it would be good to use a microphone to provide updates on bids on the day (the caretaker has the microphone for repairing and it was not available at this year's fayre). Santa's Grotto was in the lobby of the new classroom (Dolphins); next time it might be better to relocate to Whales classroom. On the refreshments side the mince pies did not sell very well; in future it may be better to sell some of the cakes received from parent/carer donations rather than buying these in; it may also not be worth doing mulled wine.</p> <p>Thanks to all who helped to organise the fayre and those who came along to support this event on the day.</p>	
2. Friends Shed	<p>This is very full with items left over from the Christmas Fayre (books/toys) and a clear out is required.</p>	<p>A clear out will be organised. Volunteers will be required.</p>
3. Cinema Trip	<p>This has been arranged for Sunday 29 January. The deadline for tickets is 20 January. Limpsfield school is offering tickets for sale and will give us 50% of any sale proceeds (Limpsfield is not contributing to the cinema hire costs as it</p>	

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	recently arranged a cinema trip). St Peters, Tandridge, has agreed to pay 1/3 of the hire costs and will receive the proceeds of its ticket sales. The event involves quite a lot of organisation (thanks to Zoe and Sarah for organising this) and it costs £500 to hire the cinema; we will review the profit made when considering whether to run a similar event in the future.	
4. Parents/carers disco	This had been tentatively included in our schedule of events for February, however, it was considered that there was not a lot of time to organise this and we would concentrate instead on the forthcoming quiz and children's discos.	
5. Children's Disco	The next disco will take place on Saturday 4 March 3.30 – 5pm. We need to find a DJ for this. The suggestion was made to look into buying some lights/speakers etc so that we would be able to use these in future.	Arrangements to be discussed at next meeting.
6. Quiz	A date needs to be arranged for this. A date of Saturday 22 April was suggested.	Mary/Christina to organise (date of 22 April now confirmed).
7. Activity for the children	The Friends are happy to pay for something for the children, perhaps to take place during the summer term. Gemma has been looking into prices for the "Happy Puzzle Company" and will report back.	All to think of possible ideas.
8. Easter Egg Hunt	This is organised by the Friends and takes place after the Easter assembly.	Easter assembly 31/3/17 at 9.15 am.
9. AOB	PTA UK – the forms are ready to be submitted. We can then call on the organisation for advice on various matters.	

Date of next meeting – Monday 6 February 2017 8 pm at the school.